

PRIVATE FIDENTIAL

16 Broadview Gardens  
Worthing  
West Sussex  
BN13 3DZ  
6<sup>th</sup> January 2014

The Secretary  
Burgess Flooring & Blinds Ltd.  
Unit 7  
Southcourt Yard  
15 Southcourt Road  
West Sussex  
Worthing  
BN4 7DF  
Dear Mr Burgess,

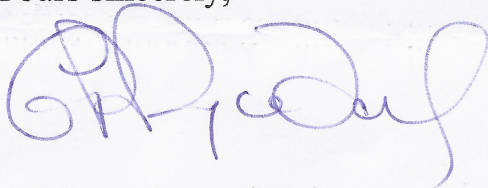
Please find enclosed my cheque for £1000.00 in payment for the supply and fitting of Karndean Tiles in my kitchen.

I chose Burgess Flooring not only because the price was reasonable, but also because both Ashley and Simon were very helpful and courteous and came up with realistic solutions to my problems regarding the manhole cover in my extension.

I am pleased with the completed work that Simon did. He was very professional and diligent. I appreciate that he will be back to fit a new brass threshold carpet gripper shortly.

It was my understanding that I will be given a Manufacturer's Guarantee so will you kindly send this to me please.

I will not hesitate to recommend your company to my friends.  
Yours sincerely,



Gill Pryce-Jones (Mrs)